

MATH IN ACTION

2009-2010

Volunteers Tasks and Descriptions

Math Challenge (2-3 persons team)

Math Challenge Writer: Elly Sarwono

Responsibilities:

- Write problems and solutions for each grade set (1 & 2, 3 & 4, 5 & 6) – 15 total math challenges for each grade set.
(1-3 hours every other week).
- Send them out to editor(s) for any correction.
- Communicate to bugle each final challenge.
- Select and order special prizes for special math challenges (once every 2 months).
- Order medals and organize recognitions for last school assembly.
(1 hour in June)

Math Challenge Admin/Editor(s): Karen Hernan (Editor), *need Admin.*

Responsibilities:

- Promote Math Challenge program (through morning news, prints, etc.)
2 hours in October
- Edit and correct math challenges. *(1 hour for every 2 weeks)*
Collect answers and organize their inputs every two weeks and provide names for drawings on Friday mornings. *(1-2 hours bi-weekly)*
- Provide final counts for final awards/recognitions for the last school assembly.
(1 hour in June)